INDIAN SCHOOL AL WADI AL KABIR

Class: VIII	Department : Computer Science	Year :2022-2023
Worksheet	Practice Worksheet -1	

1. Create a database named 'Introduction', and then create a table using
   a.Design view where each record contains the given fileds:

Field Name	Data Type	Description
ID	AutoNumber	primary key value
First _name	Text	Enter your name
Last_name	Text	Enter your last name
Date _of_birth	Date/Time	DOB
Qualification	Text	Educational Grade
Address	Text	Wadi kabir
Date_of_joining	Date/Time	School Admission Date
Contact_Number	Number	Phone number of parent

Field Properties

General Lookup

Field Size	Long Integer
Format	
Decimal Places	Auto
Input Mask	
Caption	
Default Value	
Validation Rule	
Validation Text	
Required	No
Indexed	No
Smart Tags	
Text Align	General

The field description is optional. It helps you describe the field and is also displayed in the status bar when you select this field on a form. Press F1 for help on descriptions.

b.Enter 5 Records in table

ID	First _name	Last_name	Date _of_bir	Qualification	Address	Date_of_joir	Contact_Nu
1	priya	prasanna	23-Nov-09	Grade 8	Wadi kabir	19-Nov-18	98090899
2	Shirley	Mirdhula	21-Apr-10	Grade 8	wadi kabir	11-Jun-13	897908878
3	Het	Vijay	07-Sep-09	Grade 8	Ruwi	10-Apr-15	43545654

c.Save table as 'personal Information'

2. Create the following Database in Access
   a. Create a new database as "Address"

b. Now create a table contains fileds as follows
ContacID, Firstname, LastName, Address, City, Phone, Dateofbirth

My_contacts		
Field Name	Data Type	Description
Contact_ID	AutoNumber	Unique number for identification
First_Name	Text	Name
Last_ Name	Text	Name
Address	Text	Place
City	Text	City name
Phone	Text	Contact number
Date_of_Birth	Text	Birth date

Field Properties

General Lookup

Field Size	255
Format	
Input Mask	
Caption	
Default Value	
Validation Rule	
Validation Text	
Required	No
Allow Zero Length	Yes
Indexed	No
Unicode Compression	Yes
IME Mode	No Control
IME Sentence Mode	None
Smart Tags	

c. Save the table as 'My Contacts'.
d. Now Enter 10 Records in the table.